

A Meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 20<sup>th</sup> June 2017 at 7.30pm

Present were: Mr A Staples (Chairman)  
Mrs J Croucher  
Mrs H Cullingworth  
Mr R Vernon  
Mr J Tuke

In attendance: Mrs M Rumble (Clerk), Borough Cllr James Hannam

**PUBLIC FORUM:**

None

**1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Gosbee

**2. DECLARATIONS OF INTEREST** (in accordance with the Member's Code of Conduct, Part 2)

There were no declarations.

**3. BOROUGH & COUNTY COUNCILLOR UPDATE**

Cllr Hannam stated that it is relatively quiet at TWBC at the moment and that there was not much to report on since our last meeting, the main issue is the Local Plan, which the Parish Council will be discussing later in the meeting.

Cllr Hannam had taken the opportunity whilst it was quiet to meet with the planning department and to try and understand how they work, and how to find sites for the housing allocation over the next 5 years. There have been occasions when Parish Councils have supported local schemes but they have been refused by the Borough Council. There is a need for affordable housing within the Borough and Cllr Hannam has asked that perhaps they take a more realistic approach when discussing and making decisions on this.

Cllr Hannam spoke on the issue of fly tipping and how this has in the last few weeks been a major problem for Frittenden as there has been fly tipping on more than one occasion, some of which has been on private land which is obviously not really where the Borough can become involved and will not remove it. Cllr Staples stated that he had a long discussion with Paul Shipley from TWBC on this matter and in particular the fly tipping in Frittenden.

Cllr Hannam then spoke on the plans to possibly charge for a green waste bin which would be £25.00 per house. This will not be decided until the contract for the waste comes up for renewal, and if it is agreed they are hoping it will raise around £600,000.

Cllr Hannam was thanked for his report.

**4. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

It was proposed by Cllr Croucher, seconded by Cllr Tuke and agreed to approve the minutes of the May meeting. **RESOLVED** by all members present.

**5. MATTERS ARISING FROM THOSE MINUTES**

Village Sign

Cllr Croucher had no update at the moment.

Fire Hydrant Review

No update had been received from Mr Lilley.

Highway Code, Speeding and Parking – School project

Cllr Cullingworth had received 4 entries for this project and it was RESOLVED that all four entries will receive £10.00, the remaining money allocated to this project will be used to laminate all four entries. Cllr Cullingworth will take this forward.

Play equipment

The Clerk had forwarded a quote prior to the meeting to all members which was excessively high, they discussed other ways to repair the slide, perhaps speak to locals to see if they could carry out the work. The Clerk was also asked to contact Maria who carries out the regular inspections of the equipment.

**ACTION CLERK**

Affordable Housing

Agenda item

**6. Matters arising from Annual Parish Assembly minutes**

Cllr Staples stated some amendments needed to be made to the minutes, the Clerk will do this and circulate.

**7. Parking**

Cllr Vernon asked as there is nothing further to discuss on this, it can be removed as a routine agenda item

**ACTION CLERK**

**8. Speedwatch**

Cllr Croucher gave an update on this matter, she also stated that the Speedwatch camera needed to be re-calibrated at a cost of £165.00, which would be shared with Sandhurst Parish Council. There would also be a cost for collection and delivery, as Frittenden did the collection and delivery last time, Cllr Croucher would ask if Sandhurst could do it this time to avoid the cost.

**9. Local Plan**

Cllr Vernon spoke on this as did Cllr Staples who also both responded to the Local Plan as members of the public. The Parish Council has prepared a response to this, and all members had received this prior to the meeting. The Councillors RESOLVED to make a small amendment to the Final draft, Cllr Vernon will do this and forward to the Clerk who will in turn forward to TWBC.

Cllr Staples stated that as well as the Local Plan there is the Five-Year Plan, which is a completely different document and also requires a response. Cllr Staples asked Cllr Vernon if he would mind taking a look at this and perhaps preparing a response which can be agreed by email.

**10. Affordable Housing**

Cllr Staples stated they originally looked at 10 sites, and the feedback from the owners of these sites is as follows: -

Site 1 – No

Site 2 - Still waiting to speak to landowner

Site 3 – No

Site 4 – Yes

Site 5 – Not considered Site 6 – Positive

Site 7 – No

Site 8 – Not considered

Site 9 – Possibility (but a maximum of 4 units)

Site 10- No

**11. Parish Councillor vacancy**

The Clerk had not received 10 signatures so no bye-election will be called, therefore the Parish Council can now go ahead and fill the vacancy by co-option. The vacancy will be advertised until the end of August and the co-option of the new Councillor will take place at the September meeting. The Clerk will prepare the paperwork and the vacancy will be advertised on the Website, Noticeboard, shop, Community Facebook page. The Councillors have already received some interest from residents.

**12. Website**

Cllr Tuke updated members that they now have a new email address for the Parish Council which is [frittendenpc@gmail.com](mailto:frittendenpc@gmail.com), this will be used going forward but the Clerk will still monitor the BT Email address and inform everyone that it has now changed. The Website also needs some work on the mandatory declarations page where some of the documents are out of date and need updating. The Clerk will work with Cllr Tuke on this. Cllr Tuke was also concerned that the Councillors addresses, emails and telephone numbers were on the website and that this could be open to Fraud. It would be wise to just have the Parish Council email address and not their own personal one.

**13. ROAD REPORT**

Cllr Gosbee was not in attendance due to illness.

**14. PLANNING**

Applications:

**New applications**

- 17/01480/FULL – Willow Cottage, Staplehurst Road, Frittenden  
Proposed installation of balustrade and banister to existing open stairwell, Proposed installation of fencing around pond in back garden. Proposed widening of crossing over ditch and removal of front turf to increase parking to two cars.

**RESOLVED NO OBJECTION**

- 17/01905/TDD – Maplehurst Mill, Mill Lane, Frittenden  
Dead and dangerous tree notification – Sycamore Fell  
For Notification only

**Outcome of previous applications**

- 17/01162/FULL – Barnlea, Coldharbour Lane, Frittenden  
Two storey extensions

**REFUSED**

Correspondence:

None

**15. CORRESPONDENCE**

The Clerk had received a letter from Mr and Mrs Stringer asking permission from the Parish Council to place a memorial bench within the Parish in memory of their late daughter. The Parish Council had no objection this. The Clerk would write and let them know.

**ACTION CLERK**

The Chairman had been to a meeting with the Village Hall, regarding quotes for the Village Hall, for either refurbishment or a re-build. The Village Hall wondered if the hall could be relocated to the Playing Field. The Clerk was asked to locate the Deeds as there may well be a covenant not allowing this.

**16. FINANCE**

It was proposed by Cllr Vernon, seconded by Cllr Cullingworth and agreed unanimously to pay the accounts as follows.

	FRITTENDEN PARISH COUNCIL PAYMENTS JUNE 2017				
Cheque Number	GROSS	VAT	NET	SUPPLIER	DETAILS
102231	£156.49	£26.08	£130.41	Kent Grassland Services	Grounds maintenance
102232	£41.60	£6.93	£34.67	Biffa	Service Litterbins - May
102233	£800.00	nil	£800.00	Mr Mike Fitzgerald	Donation - Equipment Fund
102234	£291.87	nil	£291.87	Mrs Michelle Rumble	Clerks Salary
102234	£30.66	nil	£30.66	Mrs Michelle Rumble	Clerks expenses
102235	£73.00	nil	£73.00	HMRC	PAYE - June
102236	£15.00	nil	£15.00	Frittenden Memorial Hall	Hire of Hall - June meeting
DD0601	£26.04	£1.24	£24.80	Eon	Street lighting energy - May

There being no further business the Chairman closed the meeting at 9.35pm